Client Fact Sheet – Other Ceremonies

Introduction:

Hi, my name is Adrian Downey and I am a Civil Marriage Celebrant located in North Western Sydney. I will work with you to create a ceremony that truly reflects you. **This fact sheet contains information with regards to Renewal of Vows, Commitment and Naming ceremonies with the exception of Marriage and Funeral ceremonies. For Marriage ceremonies please refer to my wedding fact sheet here. For Funeral ceremonies please refer to my Funeral fact sheet here.**

Booking Fee:

When you confirm your ceremony with me a $100.00. booking fee is payable. This amount secures your date and is deducted from the total cost of the ceremony fee. **Please advise of ceremony type and ceremony location for fee.** In the event of a cancellation, the booking fee is not refundable. **Payment** may be made by cash, direct deposit, BPAY®, PayPal, EFTPOS or credit card. PayPal **payments can be made** here.

You may view my calendar and check your ceremony date and my availability **here**. Booking Form Here

Music:

Please speak with me regarding your music requirements and I will assist where possible.

PA system:

I will also supply a reliable PA system if required, so that the ceremony can be heard clearly by all.

If you are looking at a Naming Ceremony please find more information here.

If you are looking at a Renewal of vows or second wedding ceremony please find more information here.

If you are looking at a Commitment ceremony please find more information here.

Find me on Facebook, Instagram & Twitter (nswcelebrant)

Meetings :

Most details can be arranged via email with my resources available online however I am happy to arrange a meeting whether in person or virtually to discuss the ceremony details including the ceremony format, options and any questions answered. I will also discuss with you any other matters that you would like to clarify with me. You will be provided access to my client resources area with all the resources to create your perfect ceremony. After that, I will keep in touch with you by phone and email. In other words, "we will work together to create a ceremony that truly reflects you".

A meeting may be arranged if required nearer to the date in order to finalise the details of the ceremony, and a draft of the ceremony wording. Also, the balance of the fee is paid. This can also be finalised by email if you are happy that everything is in order.

Request a meeting online for a date, time and location convenient by using the Request a Meeting form .

Ceremonies Held in Parks:

A ceremony that the you wish to have in a park, reserve, botanic gardens or on a beach, MAY require permission from the local council or trust. Some Council's make a charge and allocate only limited time for a ceremony.

Insurance:

I do have current Public Liability and Indemnity insurance. Some venues and Council's request a copy of this. I am happy to produce the certificate of currency upon request.

It is your ceremony and you have the choice of the ceremony that you wish to have on your special day, which may include readings, verses and vows. You will be provided a username and password to my client resources area which contains many sample ceremonies, sample vows, readings and much more.

Please do not hesitate to contact me at any time if I may be of further assistance.

www.nswcelebrant.sydney or

www.adriandowney.com.au

E-mail: info@celebrant.email

Ph: 0405 001999

Booking Form Here